

Get Healthy DeSoto
Facility Contract
520 N. Main Street, De Soto, Mo.
636-586-4570/636-208-8768

Event: _____ Date of Event: _____
Hours of Event: _____ Estimated Number of Attendees: _____
Contact Person: _____ Phone Number: _____
Mailing Address: _____

Rental Rates:

- 3-5 Hours \$200.00

Damage Deposit:

- \$125.00 (The damage/cleaning deposit will be refunded within 10 days after the property has been inspected if no damage incurred and clean up completed.)

Staffer Fee:

- Security Staff Person: \$60.00

Guidelines & Responsibilities:

- Reservations must include set-up time and clean-up time. Renter is responsible for cleaning up all trash and decorations. No tape of any kind, push pins or thumbtacks.
- The renter is responsible for removing all decorations. Decorations should be placed in a manner that will not create damage to the walls
- Garbage must be placed in trash cans.
- Renters are responsible for any damage/activation of fire extinguisher.
- No smoking inside the office building. Cigarette butts must be removed from all outside areas.
- No Animals allowed with exception of service dogs.
- All activity must comply with City Ordinances.
- *Provide a Certificate of Insurance Naming Get Healthy DeSoto as an additional insured. OR Hold Harmless agreement*

Rental Fee _____ Hours of Rental _____ Time in _____ Time Out _____
Damage Deposit _____
Staffer Fee _____ #of hours _____
Total Due: _____

This agreement is entered into as of _____, 20__, by and between Get Healthy DeSoto (a 501c3 non profit organization) and _____.

Signature of Responsible Party

Date

